



"Manitowoc Lutheran High School uses its God-given gifts to help each student become thoroughly equipped for paths of service to our Redeemer."

Semester Exams December 17th & 18th

General Guidelines

- All exams or projects will be **comprehensive**, covering all material taught during the first semester.
- Each instructor will inform students about:
 - The **weight** of the exam.
 - The **nature** of the material included.
 - Total **points** of the exam
- Instructors are encouraged (but not required) to hold a **review day** on **Tuesday, December 16th**.

Why Exams Are Important

- Reviewing material reinforces instruction and strengthens understanding.
- The style and atmosphere of exams help students prepare for **standardized tests**.
- Studying for and taking exams is excellent preparation for:
 - **College-bound students (as colleges give exams that are often weighted more than course work)**
 - Those entering the **workforce (time management, organization, and test taking strategies are for any career)**
- Encourage Responsibility and Accountability

Parents Tips for Helping Your Student Succeed

- Encourage **early and careful preparation** before exam days.
- Keep your child's schedule **clear during exam week** to allow time for study and rest.
- Help them **pace their studying** over time instead of cramming the night before.
- Ensure your child is **well-rested** and has eaten **a good breakfast** on exam days.
- **Pray with and for your child**, seeking the Lord's guidance in this endeavor.

Missing work

- **All tests, assignments, and other work must be completed by December 23rd.**
Failure to do so will result in an **F recorded for the class**.
- The **last day to submit assignments** is **Friday, December 12th**.
- Any work not completed by **December 15th** will require a **45-minute after-school Study Hall**.
- This afterschool Study Hall will continue **December 16–19** unless the work is finished.

Attendance Requirements

- All students **must take exams in person** during the scheduled time or make **special arrangements with the teacher**.
 - Students are required to attend **all study halls**, as classes and tests follow these periods.
 - Some classes may complete **projects** prior to or on exam days instead of written exams.
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Arrival & Dismissal Exceptions

- Students with **4th or 8th period Study Hall** may be excused at **1:15 PM** with:
 - A **signed note or email from home**.
 - Proper **check-out** at the Main Office.
 - Students with **1st or 5th hour Study Hall** may arrive at **10:15 AM** with:
 - A **signed note or email from home** prior to the first hour.
 - Proper **check-in** at the Main Office.
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Odds and Ends During Exams

- Students who finish early must remain **quiet**.
- Students are encouraged to bring **study materials** for upcoming exams.
- **Hallways are off-limits** during testing periods — **NO EXCEPTIONS**.
- **No phones** allowed in classrooms, including during study hall.
- **PJ pants are allowed** during exam days only.

Semester Exam Schedule

Tuesday, December 16th Semester Exam Review Day

Wednesday, December 17 Semester Exams Day 1 (Periods 1-4)

8:50 – 9:08	Chapel
9:08 – 9:15	Break
9:15 – 10:15	Hour 1
10:15 – 10:30	Break
10:30 – 11:30	Hour 2
11:30 - 12:10	Lunch
12:10 – 12:15	Break
12:15-1:15	Hour 3
1:15-1:30	Break
1:30-2:30	Hour 4
2:30	Dismissal

Thursday, December 18 Semester Exams Day 2 (Periods 5-8)

8:50 – 9:08	Chapel
9:08 – 9:15	Break
9:15 – 10:15	Hour 5
10:15 – 10:30	Break
10:30 – 11:30	Hour 6
11:30 - 12:10	Lunch
12:10 – 12:15	Break
12:15-1:15	Hour 7
1:15-1:30	Break
1:30-2:30	Hour 8
2:30	Dismissal